



Pfund Me Mini-Grants

Description and Criteria

Purpose

The Pflugerville Education Foundation (PEF) is offering all PfISD teachers the opportunity to apply for Mini-Grants. The purpose of these grants is to enhance, promote and augment classroom instruction in areas not routinely allocated in regular budgetary funds or not eligible for reimbursement from other sources.

Proposals

PEF Mini-Grant funds are not available for personnel cost, technology or travel expenses. Program/project implementation is during the spring of 2019. **Funding will be available February 28, March 27 and April 27 of the 2018-2019 school year.**

Required Selection Criteria

1. The degree to which the grant addresses an area of need substantiated by data.
2. The degree to which student academic performance is emphasized.
3. The degree to which campus and district funding sources have been exhausted.
4. The degree to which you could share your lessons learned with other educators.
5. Electronics will not be funded.

Award of Funds

The Pflugerville Education Foundation will be offering \$10,000.00 worth of Mini-Grants during the 2019 spring semester; ranging from \$100-\$500 per grant.

Submission Deadlines

The completed application must be submitted in a **Word document** via email to PEF@pfisd.net by 4:30 p.m. on the 28th of each month. Applications submitted after the deadline will be considered the following month, except for the month of April.

Selection Process

The completed one-page application must be submitted via email in **WORD** to PEF@pfisd.net and the original signed hardcopy must be received by 4:30 p.m. on **the 28th of each Month** (February, March or April).

Grant Recipient Responsibilities

1. Use the awards for the purposes intended.
2. Fully implement the project and submit a final report to PEF at the completion of the project but no later than June 15, 2019.
3. Agree to share successful procedures in staff development sessions.
4. Agree to scheduled site evaluations conducted by PEF to measure effectiveness.
5. Purchases from grant funds shall be in accordance with district policies and procedures.
6. Communicate and include PEF on all activities and publicity related to the grant.

NOTE: If for some reason the applicant staff member leaves the district or is transferred to another PfISD campus, the PEF Program Committee will determine how to best implement or disqualify the grant proposal. This will be handled on a case-by-case basis. Applicants should notify PEF immediately if a transfer, resignation, or other situation arises that would interfere with the project being completed successfully.

Funding Examples:

Conference Registration Fees
Professional Development
Equipment
Supplies
Transportation (Buses)
In-Kind Donations
Campus/District Supplies
Classroom Field Trips
Consultant and/or Contracted Services

Will not Fund:

Electronics